

# CURRICULUM VITAE (CV)

## PERSONAL DETAILS

**NAME:** Joseph Muya Wanja

**MOBILE PHONE NO:** +254705730780

**DATE OF BIRTH:** 11<sup>th</sup> April 2002

**MARITAL STATUS:** Single

**NATIONALITY:** Kenyan

**EMAIL ADDRESS:** [joemuya75@gmail.com](mailto:joemuya75@gmail.com)

**LANGUAGES:** English, Kiswahili

## CAREER OBJECTIVE

As a proactive computer enthusiast, I am eager to leverage my academic foundation and internship experience to excel in a technical role. My aim is to contribute to innovative projects, improve IT infrastructures, and develop scalable solutions while continuing my professional development.

## EDUCATION BACKGROUND

### **Dedan Kimathi University of Technology**

Qualification: Bachelor of Science in Computer Science

Year Of Study: 2020-2024

### **St Mary's Boys High School**

Qualification: KCSE (Kenya Certificate of Secondary Education)

Year Of Study: 2016-2019

Grade: B+ (73 pts)

## **Temple Road Primary School**

Qualification: KCPE (Kenya Certificate of Primary Education)

Year Of Study : 2014-2015

Score: 401 Marks

## **Rware College Of Accounts Nyeri**

Qualification: Certificate in Computer Application Packages

Year Of Study: 8<sup>th</sup> January 2020 – 4<sup>th</sup> April 2020

## **PROFESSIONAL EXPERIENCE**

### **Nyeri Central Subcounty Director of Education Office**

#### **ICT Intern**

**May 2023 - July 2023**

1. Executed data entry and administrative tasks efficiently using MS Word and MS Excel.
2. Provided reliable IT support, including maintenance of computer systems and network troubleshooting.
3. Enhanced office operations through proficient handling of printing and documentation.

### **Nyeri National Polytechnic**

#### **KNEC Examination Invigilator**

**July 2023 – August 2023**

Main duties performed:

1. To organize and set up the exam room (laying out tables, Indicating the Start and End times of the exams etc.).
2. Making sure the classroom is tidy for exams.
3. Frisking of students to ensure no irregularity in the exam room.
4. Ensuring the student registration data is accurate.
5. Invigilating the exams from start to end time of exams.

## TECHNICAL SKILLS

1. Programming: Java (NetBeans),HTML, CSS, Javascript
2. Databases: MS Access, MySQL (Local phpMyAdmin)
3. Office Tools: Microsoft Excel, Microsoft Word
4. Graphics and Video Editing:
  - Adobe Photoshop
  - Wondershare Filmora
  - Clipchamp
  - Photoroom
5. File Management: Proficient in handling PDF and JPEG conversions

## ONLINE PROFILES

1. GitHub: <https://github.com/josephmuya7>
2. Upwork:[https://www.upwork.com/freelancers/~017c524d2e167bc6ec?mp\\_source=share](https://www.upwork.com/freelancers/~017c524d2e167bc6ec?mp_source=share)
3. LinkedIn: <https://www.linkedin.com/in/zyro-winchester-37a713307/>

## HOBBIES AND INTERESTS

1. Creating and editing videos
2. Graphic design and photoshop.
3. Active living through football, hiking, and chess
4. Continuous learning and personal development through reading and online courses
5. Engaging in freelance projects and exploring new technologies

## STRENGTHS

1. Strong problem-solving abilities with a keen interest in tackling complex coding and system issues.
2. Proficient in Java programming, HTML, CSS and Javascript, emphasizing clean, scalable code.
3. Effective at teamwork within interdisciplinary teams to drive project success.
4. Committed to lifelong learning and staying current with industry trends and technologies.

## AREAS FOR DEVELOPMENT

1. Public Speaking: Enhancing presentation skills to effectively communicate technical information.
2. Efficiency vs. Perfection: Balancing meticulous attention to detail with deadlines.
3. Specialized Knowledge: Expanding knowledge in niche areas through further education.
4. Professional Networking: Actively improving professional connections for growth and opportunities.
5. Stress Management: Implementing strategies to manage stress in a high-pressure work environment.

## **REFEREES**

1. Madam Rose C. Boiyo  
Nyeri Central Sub County Director of Education  
Mobile Phone No: +254717097345
  
2. Mr. Alfred M. Nyaga  
SCQASO at Nyeri Central Sub County Director Of Education Office  
Mobile Phone No: +254707454680
  
3. Dr. Gabriel Kamau  
COD of Computer Science Dedan Kimathi University Of Technology  
Mobile Phone No: +254720955821
  
4. Madam Mary  
Secretary at Nyeri Central Sub County Director Of Education Office  
Mobile Phone No: +254724873005